

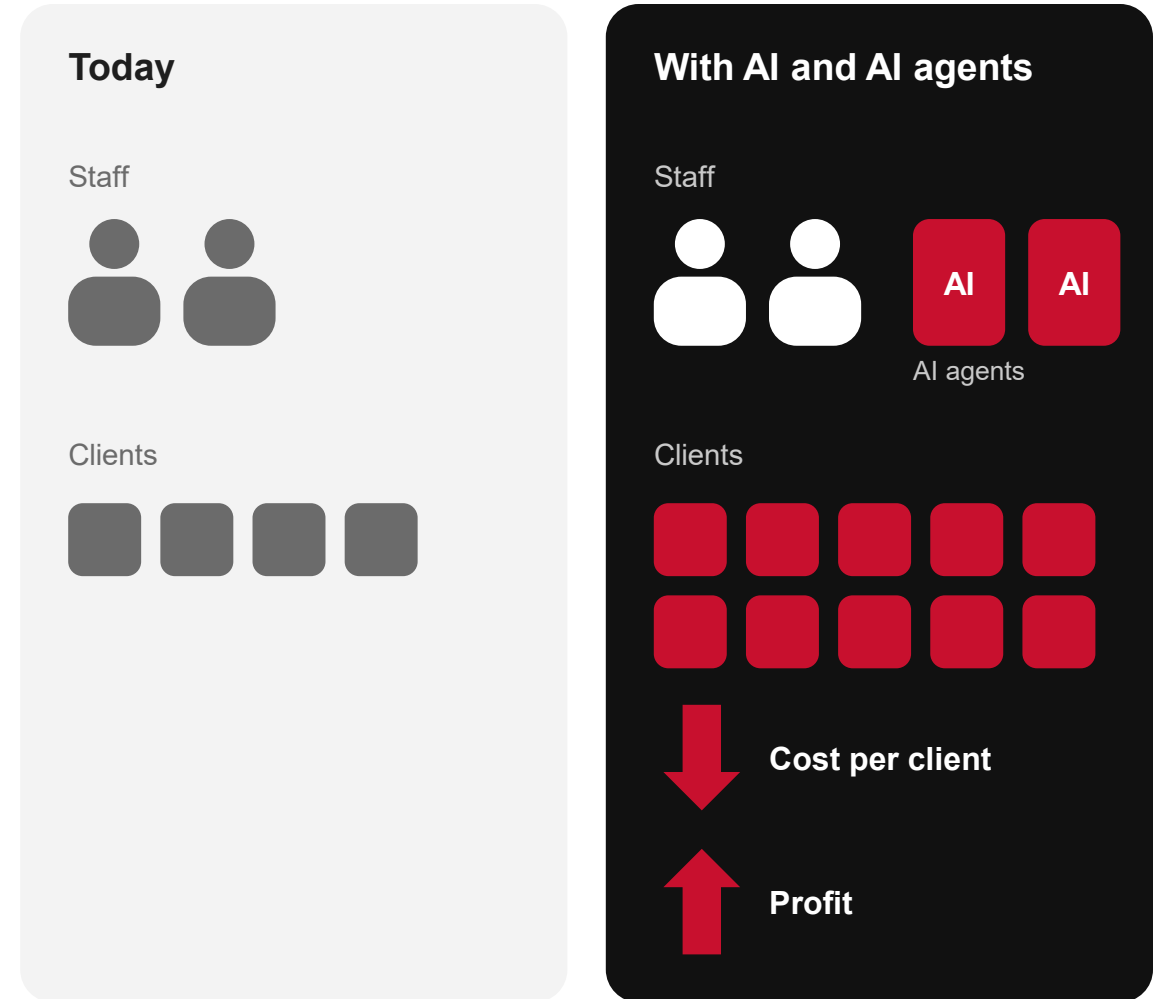


AI training, AI consultancy and software for businesses

What we offer and how we work. A short introduction from S.I.K. JNS BROS LTD, a software company in Nicosia.

Same team. More clients.

- 1 The cost per client goes down.
- 2 Productivity and profit go up.
- 3 More clients with the same staff. AI and AI agents take the extra work.



Three ways to work with us

1

AI training for your team

One online course built on your own daily work.

2

Your AI consultant for 12 months

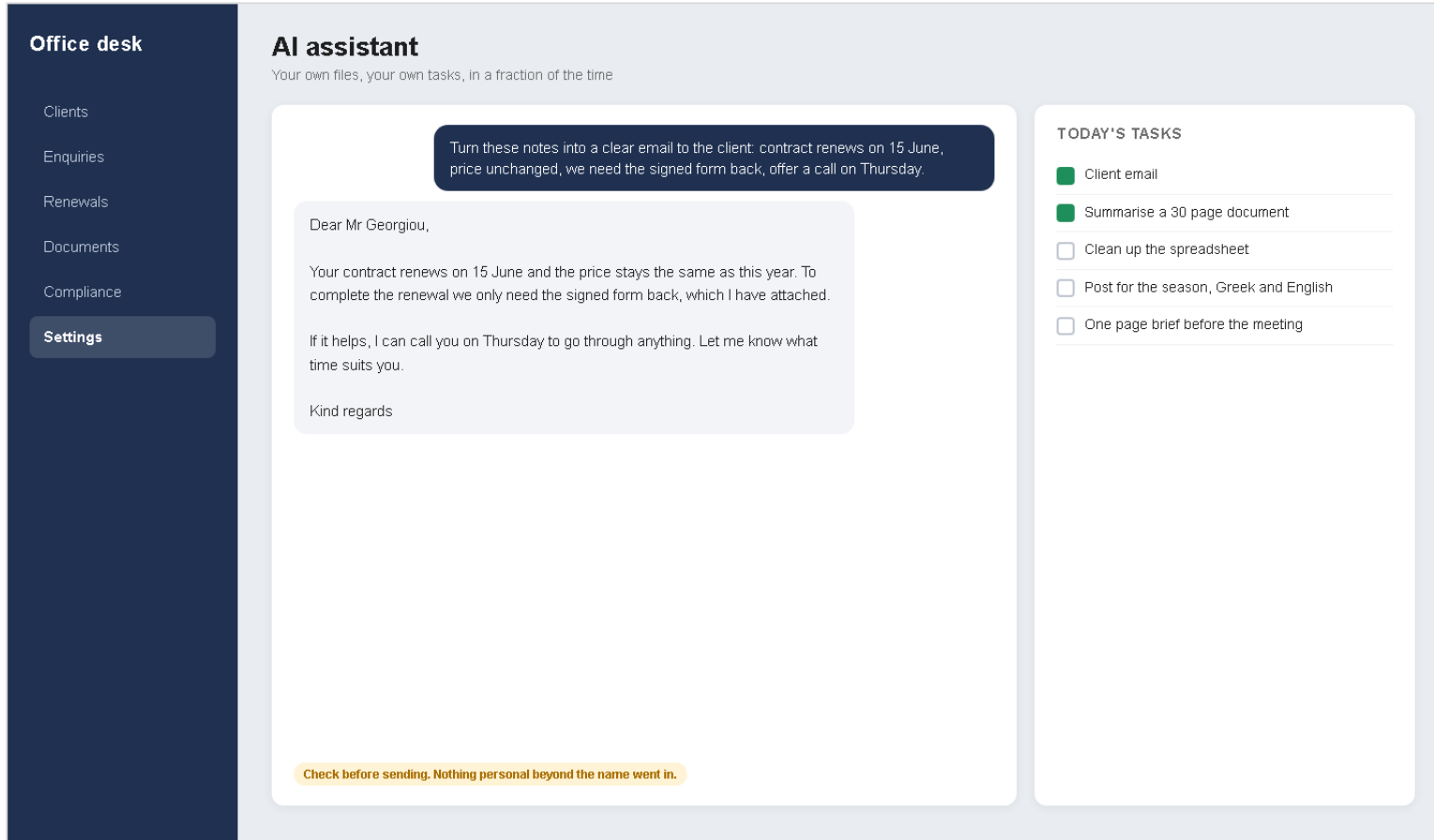
A named person who keeps your AI use right, all year.

3

Your software provider: five tools

Five internal tools and AI agents, built on your own data.

1. AI training for your team



3 hours

online, live, recorded

- Built on your own daily work, with your own files.
- Everyone finishes one real task alone.
- Clear rules on what never goes into an AI tool.
- Setup on your own accounts included.

2. Your AI consultant for 12 months

Every month

A check on how the tools are used, and a one page note.

First to know

When a new tool matters for you, you hear it the same week.

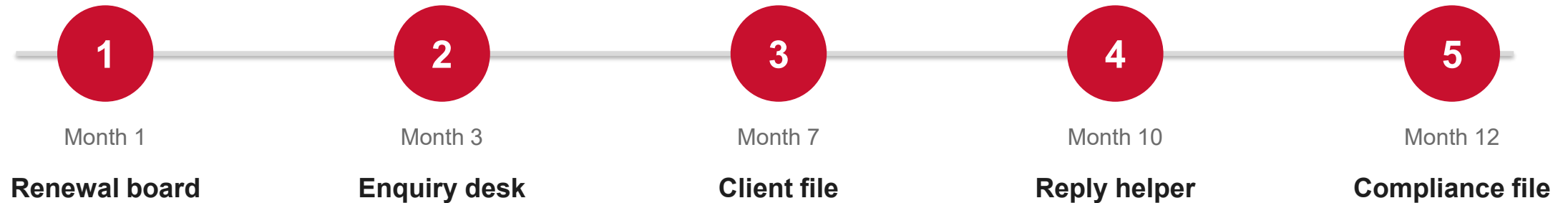
Support in one working day

Short sessions for new staff and new features.

The year at a glance



3. Five tools in a year, one at a time



- Built on your own data, in Greek and English.
- Yours to keep for as long as you want them. Each can be sold on to firms like yours: a second income.
- Two of the five are AI agents. A person always sends, decides and advises.

Renewal and follow up board

Office desk

Clients

Enquiries

Renewals

Documents

Compliance

Settings

Renewals and follow up

Who to call this week. What to say stays with you.

Due in 30 days (4)

Due in 60 days (7)

Due in 90 days (11)

Next conversation (9)

Due in 30 days

Maria Ioannou

Maintenance plan · 15/06

Last contact: 12/08

Called

Petros Charalambous

Annual contract · 20/06

Last contact: 02/09

Called

Eleni Michael

Support package · 28/06

Last contact: 11/05

Called

No contact for 40 days

Christos Savva

Annual contract · 30/06

Last contact: 03/09

Called

Due in 60 days

Andreas Georgiou

Support package · 10/09

Last contact: 04/09

Called

Nikos Pavlou

Maintenance plan · 14/09

Last contact: 01/07

Called

Sofia Kyriakou

Annual contract · 22/09

Last contact: 20/08

Called

Due in 90 days

Giorgos Loizou

Annual contract · 05/10

Last contact: 15/08

Called

Christina Antoniou

Family plan · 12/10

Last contact: 30/08

Called

Marios Theodorou

Support package · 19/10

Last contact: 18/07

Called

- Every renewal or contract end at 30, 60 and 90 days.
- Who last spoke to the client, and a nudge when nobody has.
- It shows who to call. What to say stays with you.

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Enquiry desk with an after hours assistant

AI agent

Office desk

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Enquiry desk

Today: 6 new enquiries, average reply 12 minutes

Source	Name	Asked about	Arrived	Waiting	Owner	Status
Website form	Nikos P.	Annual contract	09:12	4 min	Maria	Replied
WhatsApp	Christina A.	Family plan	09:40	2 min	Andreas	Replied
Facebook	Giorgos L.	Renewal	08:55	20 min	Andreas	Call booked
Email	Sofia K.	New quote	Yesterday 21:14	Answered	Assistant	Callback 09:30
Website form	Marios T.	Question on cover	07:48	1 h 10 min	Maria	Open

AFTER HOURS ASSISTANT

21:14 Are you open on Saturday? What do I need to bring?

We are open Monday to Friday, 9 to 5. Bring your ID and your last contract. Shall I book a call for tomorrow morning?

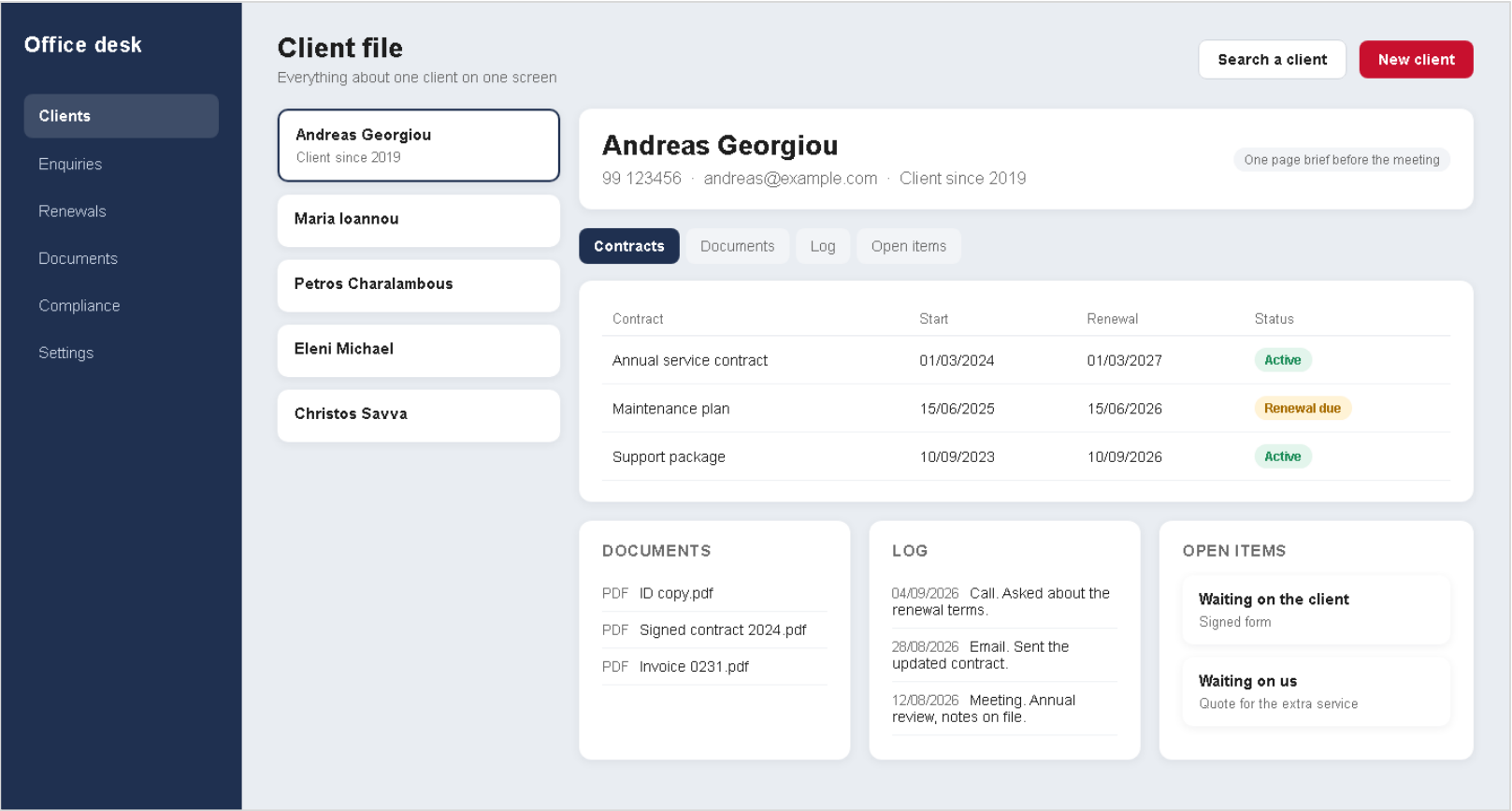
21:15 Yes, 9:30 please.

Done. Andreas will call you at 9:30. Good night.

Callback booked 09:30 for Andreas. The assistant only answers the questions you approve.

- Website form, Facebook, WhatsApp and email in one list, with a timer.
- At 9 in the evening the assistant answers the questions you approve and books a call for the morning.
- It never gives advice or a price.

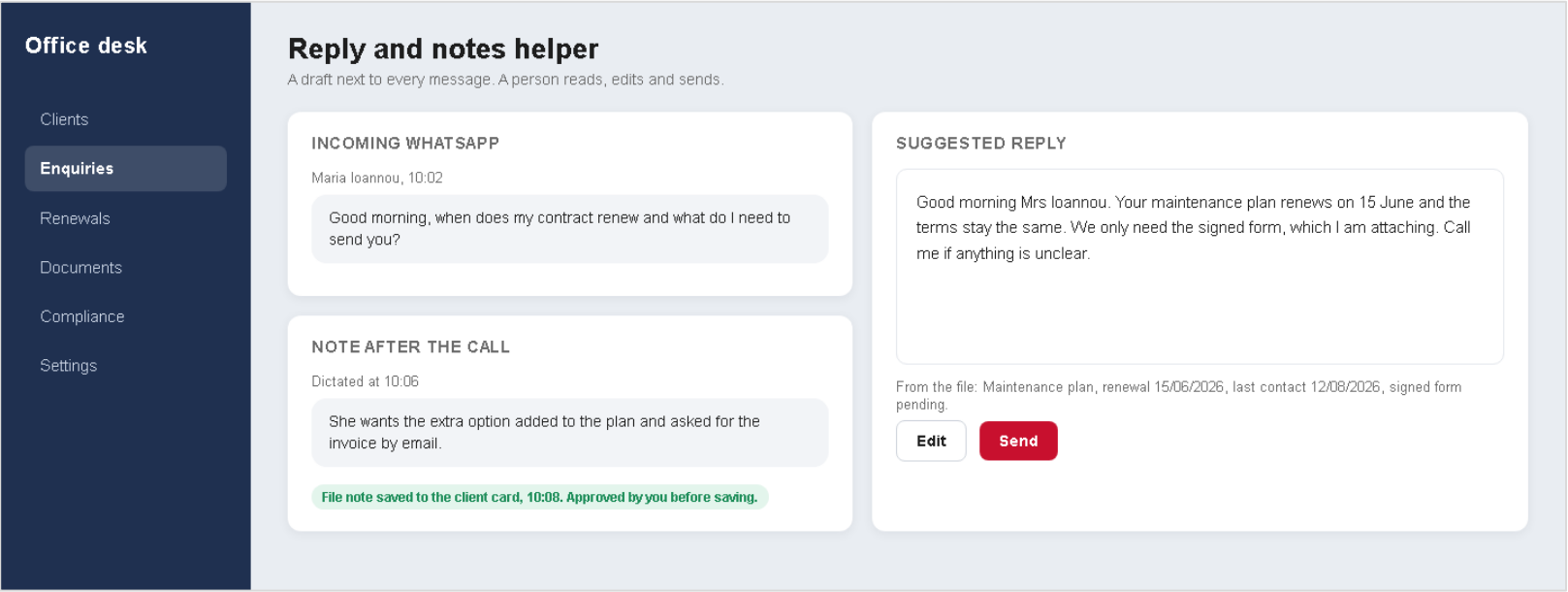
Client file



- Contacts, contracts, documents and every call on one card.
- Two step login. Nothing goes to a public chatbot.
- Before a meeting, the card is the brief.

Reply and notes helper

AI agent



● Every message with a draft reply next to it, in Greek or English.

● A person reads, edits and sends.

● Notes after a call become a clean file note.

Compliance file

Office desk

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Enquiries

Renewals

Documents

Compliance

Settings

Compliance file

Andreas Georgiou, annual service contract

Export for the regulator

DELIVERED TO THE CLIENT

☒ Information document	01/03/2024	email, copy attached
☒ Terms and disclosures	01/03/2024	email, copy attached
☒ Needs record	01/03/2024	signed, on file

CHECKLIST FOR THIS CASE

☒ Identity document	On file
☒ Proof of address	On file
☐ Source of funds form	Missing

TRAINING HOURS THIS YEAR

11 of 15

Reminder: 4 hours by 31 December

COMPLAINTS REGISTER

0 open, 2 closed this year

- What was delivered to whom and when, with the copy.
- A checklist per case, the complaints register, the training hours.
- It stores and dates. It never judges.

Your data, our rules

1

House rules first.

What never goes into a public AI tool, written with you in the first week.

2

Your servers, your name.

European servers, accounts in your name, every change logged.

3

The tools never decide.

They draft, remind, sort and file. Decisions stay with you.

4

Leave any time.

A full export of your data whenever you ask.



Next step: a thirty minute call

1

We listen.

How your office runs and what costs you the most time.

2

You get an offer built on what we heard.

The five tools named, the order agreed, one page to sign.

3

We start within weeks.

Training, consultancy, and the first tool in use in the first month.

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